

EMPLOYMENT OPPORTUNITY

HEAD HOUSEKEEPER



POSITION TITLE:	HEAD HOUSEKEEPER
DEPARTMENT:	HOUSEKEEPING
REPORTS TO:	LODGE MANAGER
LOCATION:	SHOMPOLE (KENYA)

WHY THIS JOB EXISTS

The Head Housekeeper, will oversee daily housekeeping operations, mentor staff, and deliver personalised guest experiences. This hands-on leadership role ensures all guest suites and shared spaces are flawlessly maintained, aesthetically presented, and aligned with our commitment to exceptional guest service and sustainability.

DUTIES AND RESPONSIBILITIES

Roles and responsibilities

- Lead, train, and supervise housekeeping and laundry teams.
- Maintain impeccable room and public area standards through regular inspections and SOP enforcement.
- Coordinate personalised turndown and in-room guest experiences.
- Manage inventory, linen control, and stock levels.
- Ensure compliance with health, hygiene, and safety protocols.
- Support sustainability practices using eco-conscious products and processes.
- Collaborate with other departments and report to the Lodge Manager.

QUALIFICATIONS & EXPERIENCE

- Diploma or Degree in Hospitality or Housekeeping Management.
- 3-5 years' experience in a senior housekeeping role in a luxury lodge, safari camp, or 5-star hotel.
- Strong leadership, communication, and training skills.
- Excellent attention to detail and guest service standards.
- Proficiency in English (other languages an advantage).
- MS Office proficiency.
- Previous experience in remote or bush-based hospitality is highly desirable.

HOW TO APPLY

Interested candidates are invited to submit their applications to:

opportunities.kenya@greatplainsconservation.com

A complete application must include:

- A cover letter outlining your interest and suitability for the role.
- A detailed CV highlighting relevant experience and qualifications.

The deadline for applications is 26th March 2026.

PLEASE NOTE, DUE TO THE HIGH VOLUMES OF APPLICATIONS ONLY THOSE WHO ARE SHORTLISTED WILL BE CONTACTED.



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